



**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

**GAIL FARBER, Director**

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 01, 2012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

38 May 1, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**FUNDING SUPPLEMENT FOR  
AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This action is to supplement the aggregate program amount for five contracts for as-needed tree trimming and related work within various rights of way throughout the unincorporated County areas.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the supplemented contract work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve supplementing five contracts for the As-Needed Tree Trimming and Related Work Program to increase the aggregate maximum annual program amount from \$570,000 to \$715,000 for the current contract year and a potential maximum contract sum of \$3,430,000.
3. Authorize the Director of Public Works or her designee to annually increase the program amount up to an additional 10 percent of the aggregate maximum annual amount for unforeseen, additional work within the scope of the contracts, if required.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this recommended action is to supplement the annual aggregate program amount for the As-Needed Tree Trimming and Related Work Program. These services are designed to provide

quick response to damaged trees within various County rights of ways and to protect public safety. This supplement is necessary to replenish funds that were used due to emergency work during the recent windstorms of 2011.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support the Department of Public Works (Public Works) in meeting these goals.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The additional \$145,000 will increase the annual program amount for the current contract year from \$570,000 to \$715,000 plus 10 percent of the aggregate annual program amount for unforeseen, additional work within the scope of the contract, if required, and cost-of-living adjustments.

Funding for these additional services has been identified in the Fiscal Year 2011-12 Road and Flood Control District Fund Budgets. When the need arises for services under these contracts, financing the required services will be from the appropriate fund source. Total annual expenditures for these services will not exceed the contract amount approved by your Board, and no service will be ordered without the funding authorization of Public Works Financial Management Branch.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 17, 2006, Agenda Item 35, your Board approved the five contracts authorizing aggregate annual expenditures of \$600,000 for the program, and funding for these services were identified in the Road and Flood Control District Funds. The contracts commenced on November 1, 2006, for an initial one-year period with two 1-year renewal options and a month-to-month extension for up to six months for a total contract period of three years and six months.

On June 16, 2009, Public Works exercised the month-to-month extension up to six months effective November 1, 2009, to April 30, 2010.

On September 8, 2009, Agenda Item 15, your Board approved cost reductions with these contractors reducing the aggregate annual contract maximum sum from \$600,000 to \$570,000. These contracts' current terms were extended for an additional two-year period for a total contract period of four years effective May 1, 2010. The program is in its second and final year of its two-year extension period. In accordance with the contract terms and conditions, Public Works has exercised a 60-day extension, which extended the current contracts' term until June 29, 2012. All terms, conditions, requirements, prices, and specifications of the contracts will remain unchanged.

This supplement will increase the aggregate maximum annual program amount from \$570,000 to \$715,000 and a potential maximum program sum of \$3,430,000.

The contracts allow your Board to increase the contract sum as needed; therefore, amendments to the existing contracts are not necessary.

**ENVIRONMENTAL DOCUMENTATION**

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act (CEQA). These services are within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 (h) of CEQA.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The approval of this request will not result in any impact on other current services or projects.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER

Director

GF:GZ:cg

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office